

**LIFE MANAGEMENT CENTER OF NORTHWEST FLORIDA, INC.
JOB DESCRIPTION**

DATE ESTABLISHED: 05/12/13

DATE REVISED: 10/02/18

TITLE OF POSITION: Children's Community Action Team (CAT) APRN/ Child Outpatient

POSITION NUMBER: 49-01 CAT

PROGRAM: Family Services

COMPONENT: Children's Community Action Team (CAT)

MINIMUM TRAINING, CREDENTIALS AND EXPERIENCE REQUIRED: Master's degree in the psychiatric nursing clinical specialty area with preparation in psychiatric practitioner skills; Florida registered nurse license; certification as an Advanced Practice Registered Nurse as defined in Chapter 464, Florida Statutes and must possess ANCC across the lifespan psychiatric certification or documented information regarding the capability to obtain this certification within six (6) months of employment. A minimum of two (2) years of prescribing experience with children is preferred.

Compliance with minimum standards for screening of mental health personnel as contained in F.S. 394.4572.

SUPERVISOR: General Clinical Supervision: In accordance with physician supervisory agreements and protocols filed with the Florida Department of Health Board of Nursing. Administrative Supervision: Program Director.

POSITIONS SUPERVISED: CAT Team RN in conjunction with Team Leader

WAGE AND HOUR STATUS: Exempt: (Professional)

DESCRIPTION OF DUTIES AND RESPONSIBILITIES:*

ESSENTIAL FUNCTIONS: (Essential functions of this position are listed below. The position also includes additional functions as needed and/or assigned by supervisor.)

* Expectations regarding quality and quantity of work are further delineated in the criteria-based performance appraisal.

1. Conduct psychiatric assessments including psychiatric history, course of illness, response to treatment, mental status examination, and DSM Axis I through V diagnoses and present assessment results at daily team meetings and treatment planning meetings.
2. Prescribe psychotropic medications and conduct regular assessments of therapeutic responses and side effects and educate clients regarding psychotropic medications.
3. Perform individual, group, and family supportive therapy and illness education in the process of carrying out the tasks above.
4. Collaborate with the Registered Nurse in assessment of client physical health, making appropriate referrals to community physicians for further assessment and treatment, and coordinating medical treatments with psychiatric treatment.
5. With other team members, provide support, education, and counseling to family members of clients to help them become knowledgeable about mental illness, collaborate in the treatment process, and assist in their family member's progress.
6. Provide on-site and telephone crisis assessment and management of clients during regular work hours, during other hours, and as on-call backup to the first-line on-call staff.
7. Regularly attend organizational staff meetings to assess client status and progress, to coordinate treatment activities, and to develop treatment solutions to problems other staffs are having.
8. Participate in the development of the comprehensive treatment plan for each person served at treatment planning meetings.
9. Participate in staff training regarding and skill development basic to the treatment of youth with Severe Emotional Disturbance and young adults with Severe and Persistent Mental Illness.
10. Document and report all psychiatric services within designated time frames.
11. Maintain compliance with requirements for professional licensing, credentialing, mandatory staff training and all CAT standards for assessment and treatment services.

OTHER ESSENTIAL FUNCTIONS:

1. Travel required between clinics and other sites including homes, schools and community locations where clients are served.
2. Deliver after hour on-call coverage by phone and face-to-face contact.
3. Perform away-from-center intervention activities.

Physical & Other Requirements:

Activity	Expectation		
Standing	<input type="checkbox"/> Minimal	<input checked="" type="checkbox"/> Moderate	<input type="checkbox"/> Frequent
Sitting	<input type="checkbox"/> Minimal	<input checked="" type="checkbox"/> Moderate	<input type="checkbox"/> Frequent
Driving vehicles	<input type="checkbox"/> Minimal	<input checked="" type="checkbox"/> Moderate	<input type="checkbox"/> Frequent
Lifting and/or Carrying	<input type="checkbox"/> Minimal	<input checked="" type="checkbox"/> Moderate	<input type="checkbox"/> Frequent
Bending and/or Stooping	<input type="checkbox"/> Minimal	<input checked="" type="checkbox"/> Moderate	<input type="checkbox"/> Frequent
Climbing Stairs and/or Ladders	<input checked="" type="checkbox"/> Minimal	<input type="checkbox"/> Moderate	<input type="checkbox"/> Frequent
Walking or Moving (between offices, other facilities, etc.)	<input type="checkbox"/> Minimal	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Frequent
Other (lift above waist/reaching etc., please explain)	<input type="checkbox"/> Minimal	<input checked="" type="checkbox"/> Moderate	<input type="checkbox"/> Frequent

Speaking: Yes No
 Hearing: Yes No
 Reading Comprehension: Yes No
 Repetitive motion with hands, wrists, arms
 (e.g keyboard, typing, handwriting, etc.) Yes No

Ability to lift and carry up to **20** pounds.

Ability to handle stressful situations: Minimal Moderate Frequent

	Infrequent	Occasional	Frequent	N/A*
Travel Same Day	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Travel Overnight	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overtime (Non-Exempt only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Holidays/Weekends	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shift Work (PMs/Midnights)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. ADA Accommodations will be reviewed for persons with disabilities. We reserve the right to assess undue hardship that results from the provided accommodation and may need to rescind such reasonable accommodation if undue hardship results.

Copy received by:

Employee **DATE:** _____

Supervisor **DATE:** _____